

Taipei Medical University

School of Dental Technology

Study Regulations and Course Requirements for Master's Students

Newly amended and approved by the Department Affairs Meeting on April 12th, 2017

Newly amended and approved by the College Affairs Meeting on April 26th, 2017

Newly amended and approved by the Academic Affairs Committee Meeting on May 16th, 2017

Amended and approved by the Department Affairs Meeting on March 1st, 2018

Amended and approved by the Academic Affairs Committee Meeting on May 17th, 2018

Amended and approved by the Department Affairs Meeting on March 7th, 2022

Amended and approved by the Academic Affairs Committee Meeting on May 18th, 2022

Amended and approved by the Department Affairs Meeting on April 15th, 2024

Amended and approved by the Academic Affairs Committee Meeting on May 17th, 2024

1. Duration of Study and Suspension: As stipulated in TMU's relevant guidelines and regulations.
2. Credits Required for Graduation: A minimum of 30 credits in total, 16 for required courses (6 for the course of *Master Thesis*) and 14 for electives.
3. Thesis Advisor: As stipulated in *Taipei Medical University's Enforcement Rules for Thesis regulations and Advisor Selection of Master Program at School of Dental Technology*.
4. Review of Thesis Proposal:
 - a. Students must apply for review of thesis proposal in accordance with the following schedule. Applications approved by the Thesis Proposal Committee may be submitted to apply for degree examination.
 - i. Expected graduation by the first semester: Submit application by April 30th every year.
 - ii. Expected graduation by the second semester: Submit application

by October 31st every year.

- b. Thesis proposal must be written in accordance with the format prescribed by the Master Program at the School of Dental Technology.
- c. The Thesis Proposal Committee shall consist of 3 (excluding co-advisors) to 5 (including co-advisors) members. The thesis advisor/co-advisors shall serve as ex-officio member but shall not be the committee convener. The members of the Thesis Proposal Committee may be different from those of the Degree Exam Committee, but must be assistant professors or above and well-accomplished professionally in the field of study relevant to the thesis topic for review.
- d. The thesis proposal review will be graded based on the average score marked by the attending committee members, and the score from each committee member must be 70 points or above to pass.
- e. The review score will be submitted to the student's department for reference after review.
- f. A change of thesis topic after the review is completed shall be approved by the convener of the Oral Defense Committee.

5. Graduation Requirements

Students must complete the following requirements before applying for degree examinations:

- a. Provide proof of submission to Science Citation Index (SCI) journals (the content of the submission must be related to the thesis of the degree examination).
- b. Achieve 36 hours of TMU Research and Learning Passport credits.

6. Master's Degree Examination:

- a. Students should apply within the scheduled time periods in the school calendar.
- b. Students who have completed the required and elective courses for graduation credits and have met all graduation requirements may apply for the oral defense subject to approval by their advisor.

- c. The Oral Defense Committee shall consist of 3 to 5 members, with no more than one-third from other institutes outside TMU. The Dean of the Department shall select members based on the list recommended by the student's advisor and appoint one of them as the convener, who shall not be the advisor. The grading is conducted based on the average scores marked by the committee members, and students shall score 70 points or above to pass.
 - d. When holding a degree examination, the postgraduate student must provide an "Original Confidentiality Agreement" to the degree examination committee for review. The similarity between the initial draft and the final version of the thesis should not exceed 30% (with appropriate exclusions for references and cited materials). If the thesis is found to contain plagiarism or misconduct, as determined by the degree examination committee, it will be graded as a failure.
 - e. After passing the degree examination, students must revise their thesis, based on the suggestions and comments from the Oral Defense Committee. Upon approval by the thesis advisor, the revised thesis should be put into print and submitted to the University, before the students can receive the degree certificate.
7. Matters not mentioned herein shall be addressed in accordance with relevant laws and regulations of the Ministry of Education and the University.
8. The above Regulations take effect upon promulgation with approval by the Academic Affairs Committee Meeting and submission to the President of TMU for approval. Amendments shall follow the same procedure.